

ANNUAL NOTIFICATION TO PARENTS 2025-2026

DEAR PARENT/GUARDIAN:

Section 48980 of the Education Code of California requires that notice be given at the beginning of the first semester or quarter of the regular school term to the parent or guardian of the minor pupils in the school district regarding the rights of the parent or guardian under sections 35291, 46014, 46015, 48205, 48207, 48208, 49403, 49423, 49451, 49472, 51938, Chapter 2.3 (commencing with section 32255) of Part 19, and notice of the availability of the program prescribed by Article 9 (commencing with section 49510) of Chapter 9 and of the availability of individualized instruction under section 48206.3. Section 48982 requires that this Notice be signed and returned by the parent or guardian to the school. Signature and return of the attached form is acknowledgement by the parent or guardian that he or she has been informed of his or her rights but does not indicate that consent to participate in any particular program has either been given or withheld. Pursuant to parent request, the annual notification may be provided to the parent or guardian in electronic format by providing access to the notice electronically. If the notice is provided in electronic format, the parent or guardian must submit to the school a signed acknowledgment of receipt of this notice.

Some legislation requires additional notification to the parents or guardians during the school term or at least 15 days prior to a specific activity. (A separate letter will be sent to parents or guardians prior to any of these specified activities or classes, and the student will be excused whenever the parents or guardians file with the principal of the school a statement in writing requesting that their child not participate.) Other legislation grants certain rights that are spelled out in this form. Accordingly, you are hereby notified as follows (when used in this notification “parent” includes a parent or legal guardian):

STUDENT/STAFF CONDUCT

SAFE PLACE TO LEARN ACT (EDC §234.1): The Preuss School UC San Diego is committed to maintaining a learning and working environment that is free from bullying, as defined in EDC §48900(r). Any student who engages in bullying of anyone in or from the school may be subject to disciplinary action up to and including expulsion. The Preuss School’s policies and process for filing a complaint should be publicized to pupils, parents, employees and agents of the governing board. The notice shall be in English and in the primary language of the recipient. For a copy of the school’s anti-discrimination, anti-harassment, anti-intimidation, and anti-bullying policies, click [here](#) or visit <https://preuss.ucsd.edu/about-preuss/policies.html>

CODE OF CONDUCT (EDC § 44050): The Preuss School UC San Diego expects all staff and faculty members, volunteers, independent contractors, board members, and all others participating in school activities (collectively, “Staff”), to maintain the highest professional, moral, and ethical standards in their conduct

with students. Furthering those goals, the Preuss School is committed to ensuring that all individuals who work with or have contact with students conduct themselves in a way that is supportive, positive, professional, and non-exploitative. Staff are role models for students, whether on or off school property and both during and outside of school hours. All school staff and faculty are expected to abide by a professional standard of conduct and model good citizenship for students, parents, and the community. As such, interactions between staff, and students should be based upon mutual respect and trust, an understanding of the appropriate boundaries between adults and students in an educational setting, and consistent with the educational mission of the Preuss School. Any type of sexual relationship, sexual contact or behavior considered sexual in nature between staff and an enrolled student is strictly prohibited. The prohibition applies to individuals of the same or opposite sex. It also applies whether or not the student initiates, welcomes or reciprocates the behavior. Staff are expected to understand that even the appearance of an inappropriate relationship will adversely impact their effectiveness in the school environment. As such, they are strictly prohibited from forcing social and/or personal relationships with students outside the classroom.

Prohibited Conduct

Staff members are prohibited from engaging in any of the following behaviors with students, whether on or off school property and whether on or outside of school hours. This list is not exhaustive:

- Engaging in any romantic or sexual relationship with students, including dating, flirting, sexual contact, inappropriate physical displays of affection, kissing, or sexually suggestive comments between students and staff;
- Fostering, encouraging, or participating in emotionally or socially intimate relationships with students through communication or gift-giving;
- Initiating or continuing communications with students for reasons unrelated to any direct educational purpose, including oral or written communication, telephone calls, electronic communication such as texting, instant messaging, email, chat rooms, Facebook, or other social networking sites, webcams or photographs;
- Socializing with students outside of instructional time;
- Providing alcohol or drugs (regardless of age) to students – either prescription or illegal (unless provided a physician’s prescription to the Health Office)
- Engaging in any conduct that endangers students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon
- Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene with an act of discrimination, harassment, intimidation, or bullying against a student is observed
- Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time

Reporting Procedures

Any person with knowledge or suspicion of an improper relationship between student and staff must immediately report the conduct to school administration. Anonymous complaints of inappropriate fraternization by staff with students will be investigated. Allegations of inappropriate staff-student behavior shall be promptly investigated and will be treated as confidential and private to the extent

possible within legal constraints. Staff, students, and witnesses who make a good-faith report of a suspected inappropriate Staff-student relations violations, or who cooperate in inquiries or investigations related to the investigation of such a report, shall be protected from retaliation.

DRESS CODE: The Preuss School UC San Diego has a dress code to establish a professional appearance and avoid disruptions in the school environment. The dress code also establishes a sense of community and team spirit. Each scholar is provided a Preuss polo upon enrollment. No pupil shall be penalized academically or otherwise discriminated against or denied attendance to school if the pupil's parents choose not to have the pupil comply with the school dress code policy. An opt-out form is available in the front office. **All components of your chosen attire should comply with the school colors (MS-navy, maroon, khaki- HS- light blue, gray, khaki) and be in line with our school's mission.**

Grade Level	Tops	Bottoms	Footwear	Outerwear/Outer Garments
Middle School	Maroon or Navy <ul style="list-style-type: none"> • polo <i>with Preuss embroidery</i> abayas (a full-length outer garment worn by some groups) are to be dark blue, brown or maroon	Khaki or Navy <ul style="list-style-type: none"> • slacks • shorts • skirts (plaid ok) NO sweatpants or leggings	Shoes must be <ul style="list-style-type: none"> • closed-toed • closed-heel NO Crocs, slippers or slides	Navy or Maroon jackets, coats, sweaters, sweatshirts, etc. must be either <ul style="list-style-type: none"> • plain (without name brand logo) /or • <i>with Preuss embroidery</i> Hijabs or navy, brown or maroon
High School	White or Light-Blue <ul style="list-style-type: none"> • polo • collared button-up shirt (long or short sleeve) <i>with Preuss embroidery</i> abayas (a full-length outer garment worn by some groups) are to be dark blue, brown or maroon	Khaki or Gray <ul style="list-style-type: none"> • slacks • shorts • skirts (plaid ok) NO sweatpants or leggings	Shoes must be <ul style="list-style-type: none"> • closed toed • closed heel NO Crocs, slippers or slides	Navy or Maroon jackets, coats, sweaters, sweatshirts, etc. must be either <ul style="list-style-type: none"> • plain (without name brand logo) /or • <i>with Preuss embroidery</i> Hijabs of navy, white, grey, or blue

Fridays: Scholars may choose to wear approved Preuss organization T-Shirts or UCSD attire.

Headwear (including hoods): Should be worn for religious or weather-related needs. Hoods should **not** be worn indoors

Outerwear: A polo or button-up collared shirt **MUST** be worn underneath any outwear (i.e., jacket, sweater, vest, sweatshirt)

*** If a family cannot afford a uniform, please contact the front office.***

**** All dress code concerns will be recorded and shared with parents, administration, and teachers ****

SCHOOL RECORDS AND ACHIEVEMENT

PUPIL RECORDS/NOTICE OF PRIVACY RIGHTS OF PARENTS AND STUDENTS (EDC §49063 et seq., §49069.7, §49073, 34 CFR 99.30, 34 CFR 99.34, and the federal Family Educational Rights and Privacy Act): Federal and state laws concerning student records grant certain rights of privacy and right of access to students and to their parents. Full access to all personally identifiable written records maintained by the school district must be granted to: (1) Parents of students 17 and younger; (2) Parents of students age 18 and older if the student is a dependent for tax purposes and the records are needed for a legitimate educational purpose; (3) Students age 18 and older, or students who are enrolled in an institution of postsecondary instruction (called “eligible students”); (4) Pupils age 14 and over who are identified as both homeless and an unaccompanied youth; (5) Individuals who have completed and signed a Caregiver’s Authorization Affidavit. Parents, or an eligible student, may review individual records by making a request to the principal. Districts must respond to a pupil record request by providing access no later than five business days following the date of the request. The principal will see that explanations and interpretations are provided if requested. Information that is alleged to be inaccurate or inappropriate may be removed upon request. In addition, parents or eligible students may receive a copy of any information in the records at reasonable cost per page. Policies and procedures relating to: location of, and types of records; kinds of information retained; availability of certificated personnel to interpret records if requested; persons responsible for records; directory information; access by other persons; review and challenge of records are available through the principal at each school. When a student moves to a new school, records will be forwarded upon the request of the new school within ten school days. At the time of transfer, the parent or eligible student may review, receive a copy (at a reasonable fee), and/or challenge the records. If you believe the district or school is not in compliance with federal regulations regarding privacy, you may file a complaint with the United States Department of Education (20 USC §1232g). You have the right to inspect all instructional materials which will be used in connection with any survey, analysis, or evaluation as part of any applicable program.

RELEASE OF PUPIL DIRECTORY INFORMATION (EDC §49073, 34 CFR 99.37; EDC 48980): The district also makes “student directory information” available in accordance with state and federal laws, including but not limited to the Family Educational Rights and Privacy Act (FERPA). This means that each student’s name, birth date, address, telephone number, email address, major course of study, participation in officially recognized school activities, dates of attendance, degrees and awards received, and most recent previous public or private school attendance is considered to be public information and may be released in accordance with [school policy](#), unless specifically restricted by the parent of a student age 17 or younger or a student age 18 or older.

In addition to the directory information cited, height and weight of athletes may be made available. Names and addresses of seniors or terminating students may be given to public or private schools and colleges. Student directory information may also be shared with the California College Guidance Initiative (CCGI) to provide students and families information about online tools and resources for college and career planning.

Appropriate directory information may be provided to any agency or person except private, profit-making organizations (other than employers, potential employers or the news media). Directory information **does not** include citizenship status, immigration status, place of birth, or any other information indicating national origin (except where the district receives consent as required under state law).

Upon written request from the parent of a student age 17 or younger, the school will withhold directory information about the student. If the student is 18 or older or enrolled in an institution of postsecondary instruction and makes a written request, the student's request to deny access to directory information will be honored. Requests must be submitted within 30 calendar days of the receipt of this notification.

Parents and eligible students will be notified prior to the destruction of any special education records. Additionally, directory information related to homeless or unaccompanied youths will not be released without the express written consent for its release by the eligible pupil or guardian.

Parents and guardians of students age 17 or younger have the right to inspect a survey or other instrument to be administered or distributed to their child that either collects personal information for marketing or sale or requests information about beliefs and practices, and any instructional material to be used as part of your child's educational curriculum. Please contact the principal if you wish to inspect such a survey or other instrument.

RELEASE OF INFO TO MILITARY SERVICES REPRESENTATIVES / RELEASE OF TELEPHONE NUMBERS (EDC §49073.5; 20 USC §7908): Parents of secondary students may request in writing that the student's name, address, and telephone listing not be released to armed forces recruiters without prior written parental consent. To require prior written consent for disclosure to military recruiters and institutions of higher education, please provide such a request to the charter school in writing to preussregistrar@ucsd.edu.

HEALTH AND SAFETY NOTICES

ASBESTOS (40 CFR 763.84, 40 CFR 763.93): The Preuss School UC San Diego has a plan for eliminating health risks that are created by the presence of asbestos in school buildings. At least once each year, the school will post notification of inspections, response actions, and post-response action activities that are planned or in progress. UC San Diego's Asbestos Management Program (PPM 516-2 Policy) can be found [here](#).

EPINEPHRINE AUTO-INJECTORS (EDC § 49414): The Preuss School UC San Diego is staffed by a Registered Nurse who keeps available in their suite two (2) emergency epinephrine auto-injectors ("epi-pens"). The nurse offers voluntary annual training to staff personnel to administer epi-pens to a person if the person is suffering, or reasonably believed to be suffering, from anaphylaxis.

FIREARM SAFETY (EDC § 48986): The purpose of this notification is to inform and to remind parents and legal guardians of all students enrolled at the Preuss School UC San Diego of their responsibilities for keeping firearms out of the hands of children as required by California law. There have been many news reports of children bringing firearms to school. In many instances, the child obtained the firearm(s) from his or her home. These incidents can be easily prevented by storing firearms in a safe and secure manner, including keeping them locked up when not in use and storing them separately from ammunition.

SYNTHETIC DRUGS NOTIFICATION (ECD § 48985.5): This notice aims to address synthetic drug usage with a preventative approach ensuring students and families are educated on the deadly consequences of recreational drug use. A synthetic drug is a drug with properties and effects similar to a known hallucinogen or narcotic but having a slightly altered chemical structure, especially such a drug created in order to evade existing restrictions against illegal substances. Synthetic drugs include but are not limited to synthetic cannabinoids (“synthetic marijuana,” “spice,” “k2”), methamphetamines, bath salts, and fentanyl. The California Department of Public Health (“CDPH”), has expounded on the extreme danger of drugs laced with fentanyl. Additional information regarding fentanyl from the CDPH’s substance and addiction prevention branch can be found [here](#).

STUDENT SERVICES

PREGNANT AND PARENTING PUPILS (EDC §§ 221.51, 222, 222.5, 46015): The Preuss School UC San Diego may not exclude nor deny any pupil from any educational program or activity on the basis of the pupil’s pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery therefrom, and shall treat these conditions in the same manner and under the same policies as any other temporary disabling condition. A pregnant or parenting pupil is entitled to 8 weeks of parental leave, or additional leave if deemed medically necessary by the pupil’s physician. During parental leave, absences shall be excused, and the pupil shall not be required to complete academic work or other school requirements. After returning from parental leave, a pupil may resume the course of study in which they were previously enrolled, are entitled to make up work missed and to take a fifth year of high school instruction if necessary to complete graduation requirements. A pupil may elect to attend an alternative education option instead of returning to the school. The school shall provide reasonable accommodations to a lactating pupil to express breast milk, breast-feed an infant child, or address other needs related to breast-feeding. A pupil shall not incur an academic penalty as a result of their use of these accommodations.

HOUSING QUESTIONNAIRE (EDC § 48851): The Preuss School UC San Diego shall administer a housing questionnaire for purposes of identifying homeless children and youth. The school shall ensure that the housing questionnaire is based on the best practices developed by the California Department of Education. The school shall annually provide the housing questionnaire to all parents/guardians of students and to all unaccompanied youths at The Preuss School. The housing questionnaire shall include an explanation of the rights and protections a student has as a homeless child or youth or as an unaccompanied youth. The housing questionnaire shall be available in paper form. The housing questionnaire shall be available in English, and if fifteen percent or more of the students enrolled speak a single primary language other than English, it shall also be written in the primary language. The questionnaire shall be translated into other languages upon request of a student’s parent/guardian or an unaccompanied youth. The Preuss

School shall collect the completed housing questionnaires and annually report to the CDE the number of homeless children and youths and unaccompanied youths enrolled.

MULTILINGUAL EDUCATION (EDC §310): If the Preuss School implements a language acquisition program pursuant to EC §310, information on the types of language programs available and a description of each program will be made available with this notice or upon enrollment.

MENTAL HEALTH SERVICES: The Preuss School UC San Diego offers multiple forms of mental health support and resources. The Preuss School is comprised of three school counselors, two family support specialists, a nurse, a school psychologist, and the Learning Services team. The counselors assist parents and scholars toward success with support in personal and social adjustment. The family support specialists assist families in need. The school psychologist supports the psychological needs of scholars. The Learning Services team is made up of educational specialists, instructional aides, and a speech and language pathologist that support our students with Individualized Educational Plans (IEPs). Additionally, The Preuss School is in collaboration with the following outside organizations to provide individualized support to scholars and families: Operation Samahan (OPSAM) Health, Union of Pan Asian Communities (UPAC), and visiting military family therapists.

Special Education/Disabled Pupils

SPECIAL EDUCATION; CHILD FIND SYSTEM (EDC §56301): Any parent suspecting that a child has exceptional needs may request an assessment for eligibility for special education services through the school principal and their child's designated academic counselor. Policy and procedures shall include written notification to all parents of their rights pursuant to EC §56300.

SPECIAL EDUCATION COMPLAINTS (5 CCR §3080): State regulations require the school to establish procedures to deal with complaints regarding special education. If you believe that the Preuss School is in violation of federal or state law governing the identification or placement of a special education student, or similar issues, you may file a written complaint with the School. State regulations require the school to forward your complaint to the State Superintendent of Public Instruction. Procedures are available from your school principal.

SPECIAL EDUCATION (IDEA): State and federal law requires that a free appropriate public education (FAPE) in the least restrictive environment be offered to qualified pupils with disabilities ages 3 through 21 years. More information concerning student eligibility, parental rights and procedural safeguards are available upon request.

SECTION 504/DISABLED PUPILS (Section 504 of the Rehabilitation Act of 1973): Federal law requires the school to annually notify disabled pupils and their parents of the district's non-discriminatory policy and duty under Section 504 of the Rehabilitation Act. Under the Section 504 regulation, a recipient that operates a public elementary or secondary education program has a number of responsibilities toward qualified handicapped persons in its jurisdiction. These recipients must:

- Undertake annually to identify and locate all unserved handicapped children;
- Provide a "free appropriate public education" to each student with handicaps, regardless of the nature or severity of the handicap. This means providing regular or special education and related aids and services designed to meet the individual educational needs of handicapped persons as adequately as the needs of nonhandicapped persons are met;
- Ensure that each student with handicaps is educated with non handicapped students to the maximum extent appropriate to the needs of the handicapped person;
- Establish nondiscriminatory evaluation and placement procedures to avoid the inappropriate education that may result from the misclassification or misplacement of students;
- Establish procedural safeguards to enable parents and guardians to participate meaningfully in decisions regarding the evaluation and placement of their children; and
- Afford handicapped children an equal opportunity to participate in nonacademic and extracurricular services and activities.

<https://www2.ed.gov/about/offices/list/ocr/docs/hq5269.html>

Student Nondiscrimination

STATEMENT OF NONDISCRIMINATION (Title VI of the Civil Rights Act of 1964; Title IX of the U.S. Education Amendments of 1972; Americans with Disabilities Act; Section 504 of the Vocational Rehabilitation Act of 1973; EDC §200 et seq .): The Preuss School UC San Diego is committed to equal opportunity for all individuals in education. The Preuss School's programs and activities shall be free from harassment, discrimination or bullying based on sex, sexual orientation, gender, gender expression, gender identity, ethnic group identification, race, ancestry, national origin, religion, color and mental or physical disability or any other unlawful consideration. The Preuss School shall promote programs which ensure that discriminatory practices are eliminated in all school activities and will take steps to ensure that the lack of English proficiency will not be a barrier to admission and participation in school programs. Any scholar who engages in prohibited harassment, discrimination or bullying of another scholar or anyone from The Preuss School may be subject to disciplinary action up to and including expulsion. Any employee who permits or engages in harassment, discrimination or bullying of a scholar may be subject to disciplinary action up to and including dismissal. Any scholar or parent/guardian who feels that harassment, discrimination or bullying has occurred should immediately contact a teacher or the Principal for resolution at The Preuss School.

EDUCATIONAL EQUITY REGARDLESS OF IMMIGRATION STATUS, CITIZENSHIP, OR RELIGION (EDC §234.7): Children have a right to a free public education, regardless of immigration status, citizenship status, or religious beliefs. When enrolling a child, the Preuss School must accept a variety of documents from the student's parent/guardian to demonstrate proof of the child's age or residency. No information about citizenship/immigration status or Social Security number is required to enroll in school. Parents have the option to provide us with emergency contact information, including the information of secondary contacts, to identify a trusted adult guardian who can care for a minor student in the event the parent is detained or deported. Parents have the option to complete a Caregiver's Authorization Affidavit or a

Petition for Appointment of Temporary Guardian of the Person, which may enable a trusted adult the authority to make educational and medical decisions for a minor student. Students have the right to report a hate crime or file a complaint to the Preuss School if they are discriminated against, harassed, intimidated, or bullied on the basis of actual or perceived nationality, ethnicity, or immigration status. The school will not release information to third parties for immigration-enforcement purposes, except as required by law or court order. The California Attorney General's website provides "know your rights" resources for immigrant students and family members online at <https://oag.ca.gov/immigrant/rights>.

CURRICULUM, TESTING, AND INSTRUCTION

INSTRUCTION IN COMPREHENSIVE SEXUAL HEALTH EDUCATION AND HIV PREVENTION (EDC §51938): The Preuss School UC San Diego shall annually notify parents about instruction in comprehensive sexual health education and HIV prevention education and research on student health behaviors and risks planned for the school year. Written and audiovisual educational materials used in such education are available for inspection. If arrangement for the instruction is made after the beginning of the school year, parents will be notified no fewer than 14 days prior to the commencement of any such instruction if the school elects to provide the instruction by outside consultants in class or during an assembly. The notice must include the date of instruction, the name of the organization or affiliation of each guest speaker and information stating that the parent has the right to request a copy of the law pertaining to such instruction. Parents have the right to excuse his or her child from all or part of the comprehensive sexual health and HIV prevention education by submitting a written request to the district. Those students whose parents do not submit a written request to excuse them will receive such instruction. The law also authorizes the school, without prior parental consent, to use anonymous, voluntary and confidential research and evaluation tools to measure student's health behaviors and risks, including tests, questionnaires, and surveys containing age appropriate questions in grades 7 to 12 about the student's attitudes concerning or practices relating to sex. The school must notify parents in writing before any such test, questionnaire, or survey is administered and provide them with an opportunity to review the materials. Parents have the right to excuse his or her child from such participation by submitting a written request to the school.

PARTICIPATION AND OPTION TO REQUEST EXEMPTION FROM STATE ASSESSMENTS (EDC § 60615, 5 CCR § 852): The Preuss School UC San Diego shall annually administer required state testing to the applicable grades (e.g., the California Assessment of Student Performance and Progress ["CAASPP"].) Notwithstanding any other provision of law, a parent's or guardian's written request to School officials to excuse their child from any or all parts of the CAASPP shall be granted. Upon request, parents have a right to information on the level of achievement of their student on every State academic assessment administered to the student.

CAL GRANT PROGRAM NOTICE (EDC § 69432.9): The Preuss School UC San Diego is required by state law to submit the Grade Point Average ("GPA") of all high school seniors by Oct. 1 of each year, unless the student over age 18 years of age or parent/guardian for those under 18 years of age opt-out. Students currently in eleventh (11th) grade will be deemed a Cal Grant applicant, unless the student (or parent/guardian, if the student is under 18 years of age) has opted out by or before February 1.

LONG TERM ENGLISH LEARNER NOTIFICATION (EDC 312.2): The Preuss School UC San Diego is committed to the success of its English Learners and support will be offered both within academic classes and in supplemental settings for students who need additional support for English language learning. The school will meet all applicable legal requirements for English Learners as they pertain to annual notification to parents, student identification, placement, program options, English Learners and core content instruction, teacher qualifications and training, reclassification to fluent English proficient status, monitoring and evaluating program effectiveness, and standardized testing requirements. The school will implement policies to assure proper placement, evaluation, and communication regarding English Learners and the rights of students and parents. For the annual notice, in accordance with Section 7012 of Title 20 of the United States Code, parents or guardians shall receive notice of the assessment of his or her child's English language proficiency not later than 30 days after the start of the school year.

TEACHER VACANCIES: The Preuss School UC San Diego shall provide to each individual parent of a child who is a student in such school timely notice that the student has been assigned, or has been taught for four or more consecutive weeks by, a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

DUAL ENROLLMENT OR INTERNATIONAL BACCALAUREATE CLASSES (EDC § 48980.6)

The Preuss School UC San Diego will notify parents or guardians of scholars admitted to or advancing to grades 7 to 12 of any dual enrollment or International Baccalaureate courses offered by the school. There are no current course offerings by the school for the 2025-2026 school year.

GRADUATION REQUIREMENTS:

At The Preuss School UC San Diego, sixth grade scholars are challenged by rigorous courses that concentrate on skill development, study habits, and a deep understanding of subject content. Seventh and eighth-grade scholars begin completing college admission requirements in such core subjects as mathematics and Spanish while building academic background in core and elective subjects. If completed successfully, these courses will appear on the High School transcript. High school seniors take courses that not only meet but exceed college admission requirements.

Preuss twelfth grade scholars experience internships that connect them with professional and technical career opportunities throughout the university community and San Diego County. All graduates from The Preuss School UC San Diego apply to four-year colleges and universities.

Scholars must complete 270 credits in the following subject areas to qualify for The Preuss School UC San Diego High School diploma:

Subject Area	Credits Required
History / Social Science	20

History Elective	10
English	40
Mathematics	30
Life Science	10
Physical Science	10
Science Elective	10
Language Other than English	20
Visual and Performing Arts	10
Physical Education / EHS	20
University Prep Senior Seminar	10
Senior Exhibition / Wheel	10
Elective	70

Additional Preuss School Graduation Requirements:

- In addition to meeting all The Preuss School UC San Diego High School graduation requirements, all scholars are required to complete an internship and research paper within their Senior Wheel course; a service learning project within their junior year, and present all three at a Senior Exhibition in order to receive a diploma.

Individuals with Exceptional Needs (EC 51225.31)

Eligible students with exceptional needs shall be exempt from all coursework and other requirements adopted by the Preuss School's governing board that are additional to the statewide coursework requirements identified above and shall be awarded a diploma from high school as described in 20 U.S.C. § 7801(23)(A)(ii)(I)(bb).

A student with exceptional needs shall be eligible for the exemption and diploma award if the students Individualized Education Program (IEP) provides all of the following:

- The student is required to take the alternate assessment aligned to alternate achievement standards in grade 11 as described in Education Code section 60640(k);
- The student is required to complete state standards aligned coursework to meet the statewide coursework requirements.

Before a student commences grade 10, the student's IEP team shall determine and notify the parent or guardian of whether the student may be eligible to graduate pursuant to the exemption provided for herein.

A student with exceptional needs that meets the criteria for the diploma exemption shall be eligible to participate in any graduation ceremony and any school activity related to graduation in which a student of similar age would be eligible to participate.

Other Specific Populations (EC 512251 (d) (1) (A))

Students in foster care, homeless children/youth, former juvenile court school students, students who are in a military family, students who are migratory children who transfer between schools any time after the completion of the student's second year of high school, and newcomer students (collectively, "Highly Mobile Youth") and who are in their third or fourth year of high school, shall be exempt from all coursework and other requirements adopted by the Preuss School board of directors that are in addition to the statewide coursework requirements, unless the Preuss School makes a finding that the student is reasonably able to complete the graduation requirements in time to graduate from high school by the end of the student's fourth year of high school.

If the Preuss School determines that a Highly Mobile Youth Student is able to complete the school's graduation requirements within the student's fifth year of high school, the Preuss School shall do all of the following:

- Consult with the student and the student's educational right holder regarding the student's option to remain in school for a fifth year to complete the Preuss School's graduation requirements.
- Consult with the student and the student's educational right holder about how remaining in school for a fifth year to complete the Preuss School's graduation requirements will affect the student's ability to gain admission to a postsecondary educational institution.
- Consult with and provide information to the student about transfer opportunities available through the California Community Colleges.
- Permit the student to stay in school for a fifth year to complete the Preuss School's graduation requirements upon agreement with the student (if over 18 years old) or the student's educational rights holder.
- For a student in foster care or a homeless child/youth, consult with the student and student's educational rights holder regarding the student's option to remain in the student's school of origin.

To determine whether a Highly Mobile Youth Student is in the third or fourth year of high school, the number of credits the student has earned to the date of transfer, the length of the student's school enrollment, or, for students with significant gaps in school attendance, the student's age as compared to the average age of students in the third or fourth year of high school, may be used, whichever will qualify the student for the exemption.

The Preuss School shall notify a Highly Mobile Youth Student and that student's educational rights holder within 30 calendar days of the date of transfer into the school that the student may qualify for the exemption from local graduation requirements. If the school fails to provide timely notice, the student shall be eligible for the exemption once notified, even if the student no longer qualifies as a Highly Mobile Youth Student.

If a Highly Mobile Youth Student is exempted from local graduation requirements and completes the statewide coursework requirements before the end of the student's fourth year of high school and that student would otherwise be entitled to remain in attendance at the school, the school shall not require or request that the student graduate before the end of the student's fourth year of high school. If a Highly Mobile Youth is eligible for the exemption and would otherwise be entitled to remain in attendance at the school shall not be required to accept the exemption or be denied enrollment in, or the ability to complete, courses for which the student is otherwise eligible, including courses necessary to attend an institution of higher education, regardless of whether those are required for statewide graduation requirements.

If a Highly Mobile Youth Student is not exempted from local graduation requirements or has previously declined the exemption, the Preuss School shall exempt the student within 30 days of the date of an exemption request made by the student or student's educational rights holder. If a Highly Mobile Youth Student was eligible for an exemption, was not properly notified of the availability of the exemption, or declined the exemption, the Preuss School shall exempt the student within 30 days of the date of an exemption request made by the student or the student's educational rights holder even if the student no longer qualifies as a Highly Mobile Youth Student. A Highly Mobile Youth Student's exemption shall not be revoked by the Preuss School.

If a Highly Mobile Youth Student was granted an exemption in a previous school and later transfers to the Preuss School, the exemption shall continue to apply after the student transfers or no longer qualifies as a Highly Mobile Youth Student.

If a Highly Mobile Youth Student is exempted from local graduation requirements, in addition to providing notice, the School shall consult with the student and student's educational rights holder on the following:

- Discussion regarding how any of the requirements that are waived may affect the student's postsecondary education or vocational plans, including the ability to gain admission to a postsecondary educational institution.
- Discussion and information about other options available to the student, including, but not limited to, a fifth year of high school, possible credit recovery, and any transfer opportunities available through the California Community Colleges.
- Consideration of the student's academic data and any other information relevant to making an informed decision on whether to accept the exemption.

Any complaints regarding noncompliance with the exemptions for Specific Population Students may be made through the Charter School's Uniform Complaint Procedures.

HIGH SCHOOL COURSE TRANSFERABILITY AND COLLEGE ENTRANCE (EC §47605 (c))

The Preuss School UC San Diego is accredited by the Western Association of Schools and Colleges. Courses offered by the are considered transferable and courses approved by the University of California or the California State University as creditable under the "A to G" admissions criteria may be considered to meet college entrance requirements. The UC Approved A-G courses offered at Preuss can be found online [here](#).

PROCEDURAL RESOURCES/MISCELLANEOUS

PUPIL FEES (EDC §49010 et seq.): The Preuss School UC San Diego is required to establish policies concerning the provision of a free education to pupils. The school is also required to establish policies for filing a complaint of noncompliance under this section using the Uniform Complaint Procedures. Notice of the school's fee policies and complaint process shall be provided to pupils, parents, and employees on an annual basis.

Uniform Complaint Procedures (UCP) Annual Notice (5 CCR §§ 4600 — 4694): The Preuss School UC San Diego annually notifies our students, employees, parents or guardians of its students, school advisory committees, and other interested parties of our Uniform Complaint Procedures (UCP) process. The UCP Annual Notice is available on our website. We are primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation, or bullying against any protected group, and all programs and activities that are subject to the UCP.

MULTILINGUAL TRANSLATION NOTIFICATION (EC §48985)

As more than 15% of student population speaks a primary language of Spanish, the Preuss School UC San Diego commits to sending all notices, reports, statements or written records in Spanish as well as English.

SEXUAL HARASSMENT POLICY (EDC §231.5; 5 CCR §4917): The Preuss School is committed to making the school free from sexual harassment. This means that The Preuss School prohibits harassment by someone from or in the educational setting. Sexual harassment can include such actions as unwelcome sexual advances, requests for sexual favors, or verbal, visual, or physical conduct of a sexual nature made by someone from or in the educational setting. The Preuss School prohibits conduct that has the purpose or effect of having a negative impact on the scholar's academic performance, or of creating an intimidating, hostile, or offensive educational environment. The Preuss School further prohibits sexual harassment in which a scholar's grades, benefits, services, honors, program or activities are dependent on submission to such conduct. Scholars should report any sexual harassment to the school Principal, Vice Principal, counselor, or teacher. Scholars who violate this policy shall be disciplined appropriately. This includes suspension or possible expulsion. The Preuss School encourages reporting of any harassment, discrimination or bullying issues and will attempt to resolve issues promptly and fairly. For questions or additional information please call (858) 822-2282.

RIGHT TO REFRAIN FROM HARMFUL USE OF ANIMALS (EDC §32255 et seq.): Pupils may choose to refrain from participating in educational projects involving the dissection or otherwise harmful or destructive use of animals in accordance with the procedures set forth in EC § 32255.1

SCHOOL BUSES/PASSENGER SAFETY (EDC §39831.5): The Preuss School UC San Diego is required to provide safety regulations to all new students and students who have not previously been transported by school bus.

In the event of an emergency, follow the directions of the school bus driver. Walk. Do not run. Do not panic. The following emergency exits on the school bus are clearly marked and have operating instructions:

- Side door(s)
- Rear door / window
- Roof vent(s)
- These exits also are available in an emergency:
 - Front door

Windows Passengers sitting beside an emergency exit door will help with the evacuation of the bus by doing the following:

- Opening the door
- Exiting the bus
- Standing on each side of the open door
- Assisting other passengers out of the bus
- Directing them to reassemble at least 100 feet from the bus

There are several danger zones around a school bus. Passengers must remain outside of these zones because the driver's visibility is limited within these areas. These are the danger zones:

- 12 feet from the side of the bus
- 12 feet from the front of the bus
- 20 feet from the rear of the bus

Follow the Rules of Conduct posted in the bus. All passengers must enter and exit the bus in an orderly fashion. Do not push or shove. Do not run to, from, or in the bus. Do not change seats unless instructed to do so by the school bus driver or the bus monitor. Face forward in the seat and keep all body parts inside the bus at all times. Passengers must refrain from boisterous conduct while on the bus. All passengers who must cross the street on which the bus has stopped must cross at a traffic signal or under the protection of the red signal lights on the bus. Passengers must cross in front of the bus only after the driver has signaled that it is safe to do so. *Procedures modeled after San Diego Unified School District procedures. All passengers must remain seated until the bus

FEDERAL FUNDING NOTIFICATION (ESSA Section 116[a][1]): This notice aims to disclose that the Preuss School UC San Diego is a recipient of Title I government funding. The Title I program is a federally funded program authorized under the Elementary and Secondary Education Act (ESEA) of 1965 as reauthorized by the Every Student Succeeds Act (ESSA). The State Educational Agency (SEA) shall award grants to geographically diverse local educational agencies (LEAs). In making such awards, the SEA shall prioritize awards to LEAs serving the highest percentage of schools identified by the State for comprehensive support and improvement or implementing targeted support and improvement plans. The purpose is to ensure all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach minimum proficiency.

A school that receives Title I program dollars is required to notify parents of the following: a copy of the school's Title I parent/family engagement policy and School-Parent Compact ([available on the school website](#)); whether the student's teacher has met state teacher licensing requirements, is teaching under

an emergency or similar permit, and/or is teaching in the field/discipline for which the teacher is licensed; and notice if the student has been taught for more than 4 consecutive weeks by a teacher who does not meet these requirements; whether the student is served by paraprofessionals, and if so, their qualifications, information on the level of academic growth and achievement of the pupil, and information on state testing/assessments, including the ability to opt out of testing.

GOOGLE AND THIRD PARTY APP USE/DATA COLLECTION: The Preuss School UC San Diego uses Google Workspace for Education and other third-party applications to create and manage accounts for students. These accounts will allow students to use various Google services like Gmail, Calendar, Docs, and Classroom to complete assignments, communicate with teachers, and learn digital citizenship skills. For more information on what personal information Google collects, how it is used, and how it is disclosed, please refer to the link [here](#).